



Department of Education will do its due diligence in seeking out the PDF document and sending it to the Applicant.

- 2. I recommend that the Department of Education contact the Director of the Educator Development division again to determine if that division's shared email folder is now accessible.**

The Department of Education agrees to follow up with the Director of Educator Development to determine the accessibility status of the shared email folder. If the folder remains inaccessible, the Department of Education will contact Community and Government Services division to discuss resolution. We will keep the Applicant informed of any progress.

- 3. I recommend that the department obtain the Applicant's PDF document for 2018-19 and disclose it to the Applicant.**

The Department of Education will do all the necessary due diligence in the retrieval and dispensing of the Applicant's PDF document.

- 4. I recommend that the Department of Education consult with CGS about if and when the shared email drive will be accessible.**

The Department of Education recognizes that additional steps may need to be taken to obtain the PDF document for the Applicant. Following your recommendation, the Department of Education will consult with Community and Government Services to establish the status and availability of the shared email drive.

- 5. I recommend that the result of that consultation be shared with this office.**

The Department of Education agrees to share the outcome of the Community and Government Services consultation(s) with the Information and Privacy Commissioner's office. The Department of Education takes the practice of transparency seriously.

I trust this letter has provided sufficient response to your recommendations on this matter. If you have any concerns regarding this letter, please contact the Manager of

